

For over 25 years, FPA has provided world class outsourced IT services to legal professionals. We understand the unique challenges those in the legal industry face as well as their critical need for accurate and secure information. Just as importantly, we guard their reputations understanding the need for strict client confidentiality by ensuring their client's information is well protected. Having an IT partner intimately familiar with the systems, operations, work flows, and the specific IT needs of a law firm is critical to making this happen. And FPA is committed to being this partner – providing priority support, with a high degree of professionalism, helping to deliver the efficient practice of law. FPA provides all the technology services a law firm needs to effectively manage and protect itself and its clients.

FPA Technology Services, Inc. has provided outsourced IT services to growing businesses since 1991. With FPA's "business first" approach, FPA prides itself on being a trusted technology advisor helping clients leverage technology to achieve their business objectives. FPA hires only the best and the brightest and with a variety of degrees and certifications. With FPA, it's about how we do what we do. It's about the value we provide to our clients. It's about removing the worry around IT. FPA effectively handles all of a company's technology needs, allowing our clients to focus on achieving their business objectives.

Business Before Technology™ - We Get IT!



ONE COMPANY • ONE INTEGRATED APPROACH • ONE CALL



Benefits

Industry Specific Experience

- We understand your legal work flow
- We know your applications
- Over 25 years working with industry specific vendors
- We understand the regulatory compliance mandates
- We have cybersecurity solutions satisfying legal industry regulations

Professionalism

- We act as a Trusted Advisor Partner
- We understand your client relationships
- We document everything we do
- We adhere to the highest ethical standards

Capabilities

- Our technical capabilities and approach are unrivaled in the industry
- We provide cybersecurity and forensic services
- We leverage our knowledge across our client base
- We bring a business perspective to technology
- *Business Before Technology - We Get IT!*





Services

1. Network Infrastructure Management
2. Cybersecurity & Compliance
3. Document Management Systems
4. Third Party Platform Integration
5. Practice, Case and Matter Management Systems
6. Technology Planning & Budgeting

Network Infrastructure Management

- Network installation, configuration, and support
- Network monitoring, alerting, and patch management
- Backup management and business continuity planning
- End-user help desk support
- Network security and compliance
- VPN remote location connectivity
- Technology planning, budgeting, and strategic guidance

Document Management Systems

- Installation, configuration, and support (QuickBooks Document Management, SmartVault, PaperSave, Cabinet NG, SourceLink, Docuware)
- Paperless Office Solutions for Research, Client and Regulatory Document Storage, Retrieval and Archiving

Practice, Case and Matter Management Systems

- Implementation and support of Practice, Case and Matter Management Systems
- Integration between accounting packages and practice, case and matter management systems
- Time, Billing and Cost Management System Implementation
- Implementation and support of accounting packages (QuickBooks, SAGE100/200, etc.)
- Corporate Accounting System Integration

Technology Planning & Budgeting

- Annual Technology Plan & Budget Development
- Quarterly IT Status Meetings
- Complete technology documentation
- Procurement services
- Third Party vendor management

Cybersecurity & Compliance

- Safeguarding of sensitive client data (encryption, password protection, 2FA, etc.)
- ABA Cybersecurity Legal Taskforce compliance services
- Cybersecurity Assessment Review
- Email archiving and Compliance
- eDiscovery and Litigation Support
- Penetration testing
- Vulnerability testing
- Security Event and Incident Monitoring
- Dual Factor Authentication
- Cybersecurity User Awareness Training and Testing
- Business continuity planning
- Disaster recovery planning, monitoring, and testing

Third Party Platform Integration

- Legal Calendaring Software Integration with Outlook
- Client Intake and Conflict Checking Integrations
- Custodial interface installation, configuration, and support
- Dynamic Data Links for 3rd party platforms
- Institutional Consultant Database Interfaces
- Sub-Advisory Relationship Interfaces
- Compliance Monitoring and Reporting Interfaces

Microsoft
GOLD CERTIFIED
Partner

Microsoft
Small Business
Specialist